

Instructions for Form D-400V Amended, Payment Voucher

What Is Form D-400V Amended and Why Should You Use It?

It is a statement you send when making a payment of a balance due on an amended Form D-400. Using Form D-400V Amended allows the Department to process your payment more accurately and efficiently. We strongly encourage you to use Form D-400V Amended. (Use Form D-400V when making a payment of any other balance due on Form D-400.)

Preparing and Sending Your Payment

- Make your check or money order payable in U.S. dollars to the **NC Department of Revenue**. **Note:** The Department will not accept a check, money order, or cashier's check unless it is drawn on a U.S. (domestic) bank and the funds are payable in U.S. dollars.
- Make sure your name and address appear on your check or money order.

- Enter "Tax Year and Amended Return," your daytime phone number, and your SSN on your check or money order. If you are filing a joint return, enter the SSN shown first on your return.
- Cut across the dotted line and send the completed voucher and your check or money order.

What if You File Electronically?

If you choose to file electronically and have a balance due, follow your transmitter's or preparer's instructions for making your payment.

Other Payment Methods

In lieu of mailing your payment to the Department, you may pay your tax online by bank draft (free), or credit or debit card using Mastercard or Visa (\$2 convenience fee for every \$100 paid). This online service is accurate, secure and convenient. For details, visit www.ncdor.gov.

Important Reminders

- **Do not** use this payment voucher if you pay your tax online.
- **Do not** staple, tape, paper clip or otherwise attach your check or money order to the voucher.
- **Do not** fold the voucher or check.
- **Do not** use this voucher to pay quarterly estimated tax.
- **Do not** use a photocopy of the voucher.
- **Do not** use another person's voucher.
- **Do not** send cash.



Cut Here



D-400V Amended (68) Amended Individual Income Payment Voucher
10-24-08 North Carolina Department of Revenue

For Calendar Year

AMOUNT OF THIS PAYMENT

This must match the amount shown on your check or money order.

\$

Taxpayer/Paid Preparer: _____

Date: _____ Phone: () _____

Mail to:

NCDOR, PO Box 25000,
Raleigh, NC 27640-0640